



30120 N 72nd Ave
 Peoria, AZ 85383
 (623) 825-6364
 www.valleymaid.com

We are committed to a policy of Equal Employment Opportunity and will not discriminate on any legally recognized basis, including, but not limited to, race, age, color, religion, sex, marital status, national origin, citizenship, ancestry, physical or mental disability, veteran status, or any other legally protected basis.

Full Name:		Date:
Home Address:		
City, State, ZIP:		
Home phone:	Cell Phone:	
Email:	Date of Birth:	
Position applying for:	Desired Pay: \$	

Are you able, at the time of employment, to submit verification of your legal right to work in the U.S.?	Yes	No
Do you have a legal and current Arizona State driver's license?	Yes	No
Has your driver's license ever been suspended?	Yes	No
If yes, explain:		
Do you have access to a vehicle to commute to work every day?	Yes	No

Since the age of 18, have you ever been convicted of a misdemeanor or felony? Yes No

If yes, please provide information on the nature and date. A conviction will not necessarily bar you from employment. Each conviction will be judged on its own merits with respect to circumstances and seriousness.

NOTE: Background checks are run on all employees prior to employment.

Are you able to lift 50 pounds?	Yes	No
Do you have difficulty standing, bending, or kneeling while cleaning?	Yes	No
Hours are part-time (15 – 30 hours) and are scheduled Mon - Fri between the hours of 8 AM to 5 PM , based on the clients. Are you able to work during our scheduled hours of operation? Yes No		
If not, what are the time/day conflicts?		



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SKILLS AND QUALIFICATIONS

In your own words, what make you qualify for this position? Summarize special skills and qualifications acquired from employment or other experience relevant to this position:

Are you currently employed?	Yes	No	May we contact your present employer?	Yes	No
If you are hired, when can you start work?					

WORK EXPERIENCE
List below your last three employers, starting with your present or last place of employment.

Company Name:			City:		State:
Telephone:			Supervisor's Name:		
Position & Duties:				Pay Rate:	
Employment Dates: Month/Year	From:		To:		
Reason for Leaving:					
Company Name:			City:		State:
Telephone:			Supervisor's Name:		
Position & Duties:				Pay Rate:	
Employment Dates: Month/Year	From:		To:		
Reason for Leaving:					
Company Name:			City:		State:
Telephone:			Supervisor's Name:		
Position & Duties:				Pay Rate:	
Employment Dates: Month/Year	From:		To:		
Reason for Leaving:					



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PERSONAL REFERENCES		
<i>List the names of three persons not related to you, whom you have known for at least three years.</i>		
Name	Phone	Occupation

EDUCATION	School Name & Address City / State	Area of Study	Completed Grade	Month & Year Graduated
High School			9 10 11 12 GED	
College			1 2 3 4	
Technical			1 2 3 4	
Other				

<p>This area is reserved for comments you wish to make that is not covered in the application. Completion of this area is optional</p>

SIGNATURE: _____

DATE: _____



APPLICANT CERTIFICATION

1. I certify that the answers and information given in this application are true and complete. I understand that any false or misleading information provided, or omitted, on this application, in my resume, or during any interview is grounds to disqualify me for consideration for employment and, if discovered after my hire, is grounds for discharge.
2. Except where indicated above, I authorize you to contact my present and former employers, references, schools, and other sources to investigate my background and to verify any of the information contained in this application, in any accompanying resume, or in any interview. I further authorize those employers, references, schools, and other sources to give Valley Maid any and all information concerning my previous employment, education, conduct, and any other relevant information they may have, personal or otherwise.
3. I hereby release and forever discharge all such persons, companies or other sources, and their agents and employees, and Valley Maid and its agents and employees, from any and all claims, known or unknown, which may result from the disclosure or collection of the requested information.
4. I understand that this application for employment is not a contract of employment and that if I am hired, my employment with Valley Maid is at-will and can be terminated without cause and without notice at the option of the company or myself.
5. I certify that no representations have been made to me, written or oral, that alter the at-will nature of the employment relationship. I further understand that the at-will nature of the employment relationship may not be changed unless specifically acknowledged in writing by the President Valley Maid in a document signed by both me and the President.
6. By signing this document below, I hereby give my permission for Valley Maid to obtain information relating to my criminal history record. The criminal history record, as received from the reporting agencies, may include arrest and conviction data as well as plea bargains and deferred adjudications. I understand that this information will be used, in part, to determine my eligibility for an employment position with this organization. I also understand that, as long as I remain an employee with Valley Maid the criminal history records check may be repeated at any time. I understand that I will have an opportunity to review the criminal history and a procedure is available for clarification if I dispute the record as received.

I acknowledge by my signature that I have read and understand the above.

SIGNATURE: _____

DATE: _____

This application is current for only 60 days from the date above signed. At the conclusion of this time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to fill out a new application.